



Baden Powell School COVID-19: Operational risk assessment for school reopening

Assessment conducted by:	Stephen smith	Job title:	Headteacher	Covered by this assessment	Staff, pupils, contractors, visitors, volunteers
Date of assessment:	20-05-20	Review interval:	2 weeks	Date of next review:	5 th June 2020
Date of assessment review:	10-06-20	Review interval:	2 weeks	Date of next review:	24-06-2020
Date of assessment review:	22-07-20	Review interval:	8 weeks	Date of next review:	30-09-2020
Date of assessment review:	30-09-2020	Review interval:	6 weeks	Date of next review:	11-11-2020
Date of assessment review:	03-11-2020	Review interval:	4 weeks	Date of next review:	01-12-2020

Date of assessment review:	02-01-2021	Review interval:	4 weeks	Date of next review:	02-02021
Date of assessment review:	12-01-2021	Review interval:	4 weeks	Date of next review:	12-02-2021
Date of assessment review:	12-02-2021	Review interval:	4 weeks	Date of next review:	12-03-2021
Date of assessment review:	25-02-2021	Review interval:	4 weeks	Date of next review:	25-03-2021

Related documents

Government guidance:

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

[Coronavirus \(COVID-19\): implementing protective measures in education and childcare settings](#)

[Coronavirus \(COVID-19\) Collection: guidance for schools and other educational settings](#)

[Actions for schools during the coronavirus outbreak](#)

[Coronavirus \(COVID-19\): implementing social distancing in education and childcare settings](#)

[Coronavirus \(COVID-19\): guidance for educational settings](#)

[COVID-19: cleaning in non-healthcare settings](#)

<https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons->

Links to links relevant to Risk Assessment:

[from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19](https://www.gov.uk/guidance/new-national-restrictions-from-5-november)
<https://www.gov.uk/guidance/new-national-restrictions-from-5-november>
<https://www.gov.uk/guidance/new-national-restrictions-from-5-november#protecting-people-more-at-risk-from-coronavirus>
<https://www.gov.uk/government/publications/coronavirus-covid-19-contingency-framework-for-education-and-childcare-settings/contingency-framework-education-and-childcare-settings-excluding-universities>
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/949187/Contingency_framework_implementation_guidance.pdf

Areas for concern	Control measures	In place? (Yes/No)	Further action/comments	Residual risk rating (H/M/L)
Risk rating prior to action (H/M/L)				Residual risk rating (H/M/L)
Provisions of Risk assessment				

<p>Risk Assessment carried out in line with full return to school in September 2020</p> <p>https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools</p>	H	<p>Existing risk control factors in relation to wider opening and Covid 19 following government guidance to limit risk for children, staff, contractors, parents and visitors</p> <p>Contingency Plan for partial closure</p> <p>Risk assessment audit by Hackney Health and Safety team.</p> <p>Update current risk assessment</p>	Yes	Update risk assessment after audit	Moderate
1. Hygiene procedures					
<p>Appropriate hygiene procedures in place for managed risk to adults and children</p>	H	<ul style="list-style-type: none"> • Staggered entry and exit • Remote learning in place for self-isolation • Pupils to use same desk • Staff assigned to one bubble during time in school • Pupils to use only own resources • Regular handwashing across the day for both pupils and staff • Hand sanitisers placed around the school at main travel points and directly outside classroom door • Lidded bins in place • Tissues in place • PPE in place • Handwashing resources replenished frequently • Rigorous cleaning regime in place – especially for frequently touched areas • Guidance on effective handwashing is visited each day – 20 seconds • Children wash hands before entry to building • Handwashing sessions put into timetable by teacher • Handwashing before and after break times; handwashing before and after lunch; handwashing before leaving at end of the day • Catch it, bin it and kills it promoted • Children taught if no tissue use sleeve at elbow • Children to wash hands immediately after sneezing • Staff supplied with gloves which can be replenished across the day • Staff to use sanitising wipes if go for drink from staffroom • Keep doors open to prevent touch point • Keep windows open for ventilation • Contact between adult and child if required should be through gloves so no skin to skin contact • Any central resources if used should be sanitised before and after use • Large playground equipment cleaned regularly • Toilet to be cleaned regularly across the day • Numbers to attend will be grouped in no more than 15 • Children or staff showing symptoms not attend educational 	Yes	<ul style="list-style-type: none"> • Review cleaning procedures weekly • Keep close contact with cleaning contractor • Ensure adequate supplies of hygiene products. 	M

		<ul style="list-style-type: none"> institution until quarantine time over or negative test with test and trace. Minimise contact between individuals and maintain social distancing wherever possible Ensure PPE for appropriate situations Ensure that individuals with symptoms, individuals with family members with symptoms isolate Staff can wear face coverings during teaching time. Face coverings to be worn in all public areas. All areas to well ventilated while occupied i.e. windows open, doors open where no safety concerns. All doors and windows to be open when not occupied during breaks 			
2. Staffing					
Clinically vulnerable and vulnerable adults					
Adults currently on the governments Extremely clinical vulnerable list and advised to shield	High	<ul style="list-style-type: none"> All CEV to work from home until 31st March 2021 If possible should be assigned appropriate role that can be filled from home. As of 23rd December, pregnant woman at 28 weeks classed as no underlying health condition should be risk assessed and if mitigation such as social distancing not congruent to role they should be reassigned or work from home. Staff able to work from home assigned duties. Personal risk assessments Minimal staffing levels – 8 teachers and one Senior leader. 	Yes	<ul style="list-style-type: none"> Review in line with government guidance 	Modera te
Adults currently on highly vulnerable list	Moderate	<ul style="list-style-type: none"> Individual risk assessments carried out Consultation with HR and H and S to advice on mitigation Mitigation such as PPE and distancing in place. Isolating staff to work with children through remote learning. Identify clear purpose and place within staff structure onsite – minimise risk through limited interactions with children and other adults. Minimal staffing levels – see CEV Health status is clearly know – updates to be done regularly Face covers to be worn in all public areas. Optional face covering during classroom situations. Gloves to worn in classroom situations Avoid skin to skin contact Maintain distance from other adults at all times across the day. If possible work from home – minimal input within in-school context. 	Yes	<ul style="list-style-type: none"> Review government guidance 	Low
Adults with clinically vulnerable family members at home.	High	<ul style="list-style-type: none"> Individual risk assessment carried out Mitigation such as PPE Maintenance of social distancing as much as possible Deployment to be considered and mitigation such as PPE and 	Yes	<ul style="list-style-type: none"> Review government guidance 	Low

		<ul style="list-style-type: none"> • distancing used. • Ensure stringent hygiene procedures are maintained • Groups kept within bubble • Face coverings to be worn in all public spaces. • Optional face coverings to be worn within classroom environment • If interacting with parents ensure that social distancing measures are followed • Follow hygiene procedures at home – clothes washing – hand washing – shower or bath on entry to household – do not interact with family members until these have been done 			
Adults with vulnerable family members at home	High	<ul style="list-style-type: none"> • Stringent hygiene procedures in place • Social distancing with adults and children were applicable. • No interaction between bubbles • PPE used for mitigation. • Follow hygiene procedures such as clothes washing, handwashing when get home. 	Yes	<ul style="list-style-type: none"> • Continually review government guidance 	Low to moderate
Social distancing within school circulation areas		<ul style="list-style-type: none"> • Set number of pupils within bubbles • Bubbles given timetable for any movement • Staff given communication aids to check if walkways clear • Remote learning in place for children self-isolating • Staff should walk around outside of building when going to other places in building • Children should use only main door to playground and enter hall through class door in line with timetables • Hall should not be used outside of pre-arranged timings for lunch or other activity. • One way systems in place where possible • Classrooms, halls and corridors stripped back of all non-essential equipment • Movement of both pupils and staff to be minimised • Children wear PE kit to school. • Children remain in classroom bubble in same room across the day and week. • Duty rotas reflect appropriate supervision and staffing concerns in relation to CEV • Staff room used by minimum number of people – appropriate social distancing in place • Small rooms opened up for staff to use for breaktime individually • Staff aware of use of all rooms in building 	Information to all staff	<ul style="list-style-type: none"> • 	
Social distancing in classrooms		<ul style="list-style-type: none"> • Set number of pupils per bubble and within school across the day • Remote learning in place for children self-isolating • Classrooms stripped back of all non-essential equipment • Children face front in line with government guidance where distancing cannot be achieved • Tables in rows • Children given own equipment – no sharing • Classroom have markers to show 2m marks within 		<ul style="list-style-type: none"> • 	

		<ul style="list-style-type: none"> classroom Bubble do not mix with other bubbles Staff briefed on new procedures – fire safety, ventilation, safeguarding, outdoor spaces usage, use of halls 			
Staffing					
The number of staff who are available is lower than that required to teach classes in school and operate effective home learning	Moderate	<ul style="list-style-type: none"> Full use to be made of those staff who are self-isolating or shielding but who are well enough to teach lessons online. LFT in place for all staff Close working with test and trace system Use of supply teaching if required – following guidance and ensuring maintenance of stringent hygiene – ensure supply company follow hygiene and testing and tracing systems. Individual risk assessments for all staff Redeployment of senior leaders if required to maintain staffing ratio Minimum of 3 teachers on site to provide for children 	Yes	<ul style="list-style-type: none"> Continually review staffing levels 	Moderate
Staff using public transport	Moderate	<ul style="list-style-type: none"> School to be open from 7am School to subsidise purchase of face coverings up to £10 for staff All meeting to be electronic or virtual Share link with guidance (all guidance at top of this form) Staff to be encouraged to walk or cycle if possible Staff member is sent home immediately and self isolates and has test Seek PHE and LA guidance for closure times and appropriate actions Engage fully with test and trace Adult leave building without interaction with other adults Follow procedures for travel – i.e. if public transport use mask and gloves and sanitiser 	Yes	<ul style="list-style-type: none"> Check TFL updates 	Moderate Risk
Member of staff onsite showing symptoms of Covid 19	Moderate	<ul style="list-style-type: none"> Staff member is sent home immediately and self isolates and has test Seek PHE and LA guidance for closure times and appropriate actions Engage fully with test and trace Adult leave building without interaction with other adults Follow procedures for travel – i.e. if public transport use mask and gloves and sanitiser Children and other staff to self-isolate and test if show symptoms. Inform PHE Deep Clean area adult worked within Work with DFE and PHE to identify next steps. 	Yes	<ul style="list-style-type: none"> Check on government guidance 	Moderate risk
Confirmed case of covid 19 of staff member attending the location	Moderate	<ul style="list-style-type: none"> Children and other staff to self-isolate and test if show symptoms. Inform PHE Deep Clean area adult worked within Work with DFE and PHE to identify next steps. PPE in school for supporting this Wear appropriate PPE – gloves, aprons, visors, masks, Risk assess situation – do not tend open wounds without protection Sickness do not approach child without protection If can be done from suitable distance then do it and if not ensure wearing PPE Children applying cream – assess can they do it themselves – if not then do not apply without protection and avoid skin on skin contact Use walkie-talkie to call for help in helping child PPE in every classroom Sanitise any surfaces used Wash hands after attention Intimate care provided with PPE 	Waiting government implementation		Moderate
Supporting children who are injured or unwell	Moderate	<ul style="list-style-type: none"> Children applying cream – assess can they do it themselves – if not then do not apply without protection and avoid skin on skin contact Use walkie-talkie to call for help in helping child PPE in every classroom Sanitise any surfaces used Wash hands after attention Intimate care provided with PPE 	Yes	<ul style="list-style-type: none"> Survey PPE equipment to ensure enough stock is in place Ensure staff understand these guidelines. Review these guidelines on an incident by incident basis 	Low
Supporting staff wellbeing	High	<ul style="list-style-type: none"> Check in with staff Open door policy to raise concerns, worries and issues 	Yes	<ul style="list-style-type: none"> 	Low

		<ul style="list-style-type: none"> • Signpost agencies that can help • All meetings to be held virtually • Access to WAHMS • Access to educational psychologist • Weekly updates 				
Pupils						
Child shows symptoms of covid 19	High	<ul style="list-style-type: none"> • Child to isolate in identified room • Staff member if required to be with child to have appropriate PPE • Engage fully with test and trace • Seek advice from PHE and LA • Isolation area to be sanitised after use. • Have secondary area for isolation in case of more than one case. 			•	Moderate
Confirmed case of Corvid 19 in a child	High	<ul style="list-style-type: none"> • Staff and children in group to self-isolate • Siblings of child in in another group to self-isolate • If staff or children show symptoms while self-isolating then should have test • Areas used to be deep cleaned • Seek PHE and LA advice 			•	Moderate
Pupils Travelling to School		<ul style="list-style-type: none"> • Pupils and parents should be encouraged to walk to school • Parents and pupils should limit number of journeys using public transport 			•	
Late arrivals form a given group	Moderate	<ul style="list-style-type: none"> • Parents have been given clear information on the process for this • If child is late call school and they will arrange another drop off time 	Yes		• Monitor arrival times	Low

<p>The start and end of the school day create risks of breaching social distancing guidelines</p>	<p>Moderate</p>	<ul style="list-style-type: none"> • One way system in place • Use of different entrances • Social distancing at collection points • Face coverings mandatory for those not exempt • Distance monitored and maintained to ensure no close congregation of parents • No parent allowed within the building • One-way system in operation for drop-off and collection • Staggered entry and collection times • Pupils wash hands upon arrival • Clear guidance issued to parents • Clear sanctions in place for continued breach of guidance • Staff to guide parents by being in playground to ensure compliance • Continual reminders sent via newsletter, text and email about congregating at school gate or in playground • Clear guidance on arranging appointments • Use of distance markers along school fence 	<ul style="list-style-type: none"> • Staff, pupils and parents to be briefed 	<p>Low</p>
<p>School day leading to risk of contagion</p>	<p>Moderate</p>	<ul style="list-style-type: none"> • All areas to be well ventilated while occupied in line with National Health and Safety guidance • All doors and windows to be open when not occupied during breaks • Children to be given personal equipment not shared • Shared resources should be limited but in main avoid being used • If shared resources are used should be sanitised before and after use • Large playground equipment cleaned regularly • Fixed number of children in class bubble. • Clear demarcation within classroom showing clear 2m distance at front of class between adults and any child that crosses 2m mark into adult zone • Lunch and play breaks to be staggered • Bubbles kept apart across school day • Bubble has own play equipment box • Children appropriately socially distanced during lunch serving • Marking in hall • Minimal adult involvement with group outside of teacher or assigned support staff. • Supervisors to keep distance at lunch • Use of games that do not allow for physical interaction lead by supervisor at appropriate distance • Movement around building is restricted to emergency or pre-planned usage • Adults to communicate with other staff if have to move around building using handheld transceiver • All adults to use outside doors to access other areas of the school • Children come in an exit through external door. • No whole school assemblies • Staff room not to be used for congregating – staggered breaktime 	<p>Yes</p> <ul style="list-style-type: none"> • 	<p>Low</p>

		<ul style="list-style-type: none"> • Staff room used for collecting drink or cold lunch • Children enter and exit hall via classroom door • Use of social distancing markers around building • Classes exit to playground using classroom external door • Classes enter using classroom external door • Ventilation of rooms given priority • Children to wear extra layers of clothing to ensure that windows can be opened across the day • Temperature measured across the day to make sure that classroom is within health and safety guidance 		
<p>Safeguarding</p>	<p>Modera ate</p> <ul style="list-style-type: none"> • Safeguarding policy up to date • Addendum to the policy in place • Staff to be clear of safeguarding responsibility • Procedures to be revisited • DSL to know children on register if at home or in school • Children should not leave on their own unless written permission in the office from parents • DSL contacted remotely if not on site • Deputy DSL on site • Staff with first aid certificate on site • Staff with paediatric first aid on site • Challenging behaviour to be managed in line with behaviour policy • Children not following safety rules in relation to virus may have to be home educated • Risk assess SEND children 	<p>Yes</p>	<ul style="list-style-type: none"> • Review procedures regularly • Keep monitoring children who are self-isolating • Home visits by HT if required 	<p>LOW</p>
<p>Behaviour management</p>	<p>Modera ate</p> <ul style="list-style-type: none"> • Establish new routines as part of behaviour policy • New expectations communicated to children • Children have to follow new hygiene approaches as part of behaviour policy • Refusal to follow new hygiene approaches will result in child being educated from home • Continue to follow policy in all other aspects of behaviour policy • Addendum to behaviour policy. • Parents clear of behaviour expectations. • SEND children risk assessed if continual breaking of expectations may have to be switched to remote learning. 	<p>Yes</p>		<p>LOW</p>

<p>Individual children with complex needs</p>	<p>High risk</p> <ul style="list-style-type: none"> • Keep as few changes to routines as possible • Ensure children wash hands regularly • Ensure catch it, bin it and kill it • Staff who support to wash hands regularly • If children unable to follow new routines and keep themselves and others as safe as possible then home learning will suit – risk assess and discuss with parents and LA SEND provision • If children lick, or repeatedly touch different furniture then should be sanitised – staff wear gloves • Ensure PPE available for member of staff closely interacting with child • Parents to be made fully aware of staffing and need to collect if children become stressed or becomes danger to others • Practice social distancing wherever possible • Give support to staff as issues arise and manage the risk with staff and children's safety the priority 	<p>Yes</p>	<ul style="list-style-type: none"> • Risk assess individual needs for PPE • Risk assess individual for danger to other children and adults in unable to follow new behaviours • Contact LA to seek advice on steps needed to ensure safety if staff shortages 	<p>Moderate</p>
<p>School Environment</p>				
<p>Direct transmission of Covid 19 through person to person contact</p>	<p>High</p> <ul style="list-style-type: none"> • No external visitors outside of required maintenance on site across the day • Parental collections to be staggered and managed within specific time if time not meant appointment rearranged. • Adults stay 2m apart. • Demarcation in classroom to show 2m marks for adults to keep distance both from children and from each other • Bubbles not to be broken by other adults unless necessary • Demarcation around internal areas of the school to show 2m distance • Face coverings in public area within the school • Teacher and support staff given option to wear face coverings in classroom environment – face visors provided already • Pupils do not need to stay 2m apart but where they can they should • Breakfast club see separate risk assessment • After school provision to be risk assessed and staff availability to be assessed for provision to continue • PE lessons conducted with appropriate social distancing and cleaning regime – outside and large hall inside • Any external teachers to follow guidance on social distancing and cleaning • Children should only mix in bubbles • Adults should only interact at appropriate social distance where possible • Do not bend down to be face to face • Break supervisors keep 2m distance from children where possible – if not minimise time spent at less than 2m distance • In the case of an emergency then contact other staff for support • Accidents then contact other staff for support and do not treat 	<p>Yes</p>	<ul style="list-style-type: none"> • Ensure posters about social distancing and hygiene are given prominence around school • Use floor sticking's in main hall to show appropriate distance • Use sticking's in playground to show appropriate distance when entering and leaving school • Lidded bins in place in classrooms • Double bagging in lidded bins for tissues and sanitising wipes 	<p>Moderate</p>

	<ul style="list-style-type: none"> • without PPE • Individual packs for each child within classroom environment • Any central resources used should be sanitised before and after use • Staff can wear gloves to protect against surfaces and skin to skin contact • Staff room socially distanced and set number of people. • No communal water jugs or drinking fountains • Children served lunch at appropriate social distance • Rooms to be well ventilated by opening windows and doors • Staff not to use other staff resources • Contact to be via electronic means if possible • Non-electronic discussions to be done socially distanced • Do not enter offices – i.e. school admin and mentors without invite while ensuring you can keep social distance upon entry • One person in photocopy room – wait outside at an appropriate social distance • If photocopy then wipe touch points after use with sanitiser or wear gloves • Restrict number of children inside toilet so not overcrowding during breaks or handwashing in morning and breaktimes • Have allocated toilets for each key stage • Regular handwashing put into curriculum • Any meetings between adults if possible should be conducted in the open or electronically • Staff to use external walkway to reach different parts of building • Children bring own water bottles • Large playground equipment cleaned regularly • Groups sizes no more than 30 • Reinforce hygiene measures as school rules to be followed by pupils and staff • Limit visitors to the site – ensure they understand the expectations for safety in relation to viral spreading and processes we follow, staff can have school lunch or cold lunch and eat in classroom or appropriately socially distanced in designated areas. • staff room not to be used to congregate • staff room not to be used for cooking • staff room not to be used for PPA unless social distancing can take place • if get drink from staff room then staff member should sanitise the area used • Marking and feedback – once per week whole class and acknowledgement of other learning. • Staff wear gloves when interacting with student workbooks. • All areas to well ventilated while occupied • All doors and windows to be open when not occupied during breaks 		
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Parents

<p>Parents dropping and collecting children; parents collecting home learning packs; parents collecting forms</p>	<p>High</p>	<p>Yes</p>	<ul style="list-style-type: none"> • Perspex to be installed in office to protect against infection • Text reminder to parents not to bring in children if show symptoms 	<p>Low</p>
<p>Wrap around care</p>				
<p>Provision for breakfast club and after school provision</p>			<ul style="list-style-type: none"> • 	
<p>Contractors and Deliveries</p>				
<p>Contractors visiting the school site</p>	<p>Moderate</p>	<p>Yes</p>	<ul style="list-style-type: none"> • Sanitiser in place at entry 	<p>Low</p>
<p>Deliveries, post and refuse collection</p>	<p>Moderate</p>	<p>Yes</p>	<ul style="list-style-type: none"> • Staff who use school address for deliveries to keep this to a minimum and only vital orders – office staff not to handle as should be left in outside area for staff to collect upon exit of building 	<p>Low</p>

Statutory and continued maintenance	Moderate	<ul style="list-style-type: none"> • Maintain strict schedules in place by SBM • Health and safety checks to continue 	Yes	<ul style="list-style-type: none"> • Air conditioning systems not to be used 	Low
Cleaning	Moderate	<ul style="list-style-type: none"> • Stringent programme in place • Touch point cleaning across the day • Cleaners only enter classroom when children and adult not there • Toilets cleaned regularly by site caretaker • All areas to be well ventilated 		<ul style="list-style-type: none"> • Review cleaning needs on regular basis 	Low
Catering					
Deliveries	Moderate	<ul style="list-style-type: none"> • Deliveries to be arranged outside of staggered start and finish times • Deliveries enter at back of school • Social distancing applied to drivers and staff • Staff to wear appropriate clothing such as gloves when handling deliveries • Delivery personnel to wear face covering • Kitchen and site staff to wear visor or face covering 	Yes	<ul style="list-style-type: none"> • 	Low
Food preparation and serving	High	<ul style="list-style-type: none"> • Children to have staggered lunch • Children to eat lunch in bubbles • Tables and chairs cleaned with anti-viral solution in between sittings • Children do not sit facing each other during lunch • Children to be served lunch under social distancing procedures • Marking on floor to ensure correct distance between children and catering staff • Children and staff to be briefed on procedure for lunch • Groups kept apart • Groups enter hall from classroom door – only group uses that door • Only one group allowed per serving • Children to collect lunch from table once served at appropriate distance from staff • Kitchen risk assessment carried out by external advisor(Off site) • Kitchen to follow same high hygiene standards in food preparation that is already in place • Whole catering team in to ensure that stringent hygiene procedures are followed. • Stringent cleaning system in place • Kitchen compliant with https://www.gov.uk/government/publications/covid-19-guidance-for-food-businesses/guidance-for-food-businesses-on-coronavirus-covid-19 	Yes	<ul style="list-style-type: none"> • 	Low

		<ul style="list-style-type: none"> All areas to be well ventilated 			
Fire evacuation					
Fire evacuation under covid 19 conditions					
	High	<ul style="list-style-type: none"> Adjust fire evacuation to suit covid 19 conditions Social distancing to be followed as much as possible during evacuation Assembly point to ensure 2m distance between groups Groups should not intermingle Order return to classes that ensure no mixing of groups Practice drills carried out regularly to ensure new children to bubbles understand the procedure 	Yes	<ul style="list-style-type: none"> 	Low
First Aid					
Provision					
	High	<ul style="list-style-type: none"> Paediatric first aid trained individual on site First aid trained individual on site Use online training to supplement number of staff with basic knowledge Clear structures in place for child with covid 19 symptoms No direct skin to skin contact Children to apply own medicinal rubs or clean cuts if age appropriate If children not able to apply own medical ointments then full PPE should be worn – gloves, apron, and visor or protective face cover First aid room to be well ventilated 	Yes	<ul style="list-style-type: none"> 	Low
Attendance					
Staff who show symptoms of virus					
	Moderate	<ul style="list-style-type: none"> Staff member in attendance should go immediately home and book a test. Staff member should not interact with other staff when leaving building Staff member should wear appropriate face coverings when commuting home. Staff should not attend if showing symptoms Staff should inform school immediately if showing symptoms 	Yes		Moderate

		<ul style="list-style-type: none"> Staff member should self-isolate and take test Deep clean of communal areas used by staff if positive case Remote learning in place Contact PHE Contact LA Engage with Test and Trace Test should be carried out within five days of symptoms 				
Children show symptoms of virus	<p>Modera ate</p>	<ul style="list-style-type: none"> Children attending should be sent home immediately Placed in isolation room until collected Any staff interactions should be distanced Staff should wear appropriate PPE even if distanced and especially if not distanced. Children should not attend setting – self-isolate and test Staff member of group should self-isolate and test Siblings of children should self-isolate for 10 days and test Children in group should self-isolate for 10 days Family of children in group should self-isolate for 10 days Tests should be carried out within five days of symptoms Contact PHE Contact LA Engage with Test and Trace 	Yes		<p>Modera te</p>	
Educational visits						
External visits for children at school		<ul style="list-style-type: none"> No off-site visits during partial closure 				
Premises						
Safety Checks	<p>Modera ate</p>	<ul style="list-style-type: none"> School has remained open during partial closure period Safety checks have been carried out in line with annual checks One room has air conditioning – this is not to be used Continue with routine of safety checks under distancing procedures Water connection is from main external water supply – tanks disconnected three years previously Fire equipment in cycle of ongoing checks 	Yes			<p>Low</p>

Approved by Headteacher on: 25/02/2021

Signed:



Approved by the Chair of Governors

Signed:

